

NSAA SCHOOL TEAM XC RISK ASSESSMENT TEMPLE PARK, SOUTH SHIELDS 2024

Hazard Identified	Risk	Action / Control Measures	Notes
1. Suitability of venue	Large enough to take the event? Suitable facilities?	<ul style="list-style-type: none"> • Parking at Temple Park site. • Toilets available in TP centre • No changing available • No food and drink provided • Parking is 2 minutes walk from start and finish. 	<ul style="list-style-type: none"> • PP to talk to GIS • KF - Kevin Flannery • PP - Paul Ponton • TP – Temple Park • HB – Helen Buist • EB – Edna Beveridge
2. Clear Race Headquarters/ Coordination point	People need clearly defined roles. If in doubt whom do students see?	<ul style="list-style-type: none"> • Registration inside Sports Hall from side entrance • Team managers collect race info from there. • Team managers to ensure good behaviour and safety of their team. • KF in charge on Course • PP in charge of Race HQ • KF in charge of Marshalls • PP in charge of Start/ Finish area 	<ul style="list-style-type: none"> • PP and KF in contact by mobile phone. • Prepare signs for Race HQ • Steve John i/c Race HQ • Helen Buist Race HQ
3. Pupils getting lost on course.	Straying into dangerous areas or becoming disorientated.	<ul style="list-style-type: none"> • PP and KF discuss key points of the course. • Marshalls and appropriate signage to positioned around course. • Course to be built with marker posts and rope. • Course map on website prior to the event. • Spare course maps will be provided in school envelopes • Athletes will have the opportunity to walk the course prior to the race. • Starter to brief each race and inform Pupils that they will have to cross a tarmac footpath. 	<ul style="list-style-type: none"> • All Marshalls will have mobile numbers for PP and KF and be supplied with Radio. • KF to mark course, check for need to buy tape/spray • PP to prepare team info

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<p>4. Shelter and Course amendment in case of poor weather</p>	<p>Risk of people becoming very cold/hypothermic. Significant wind chill</p>	<ul style="list-style-type: none"> • PP and KF to make an assessment on the night before and morning of competition. • Shelter is available in Sports Hall by side entrance if weather is poor. • Cancel or modify course lengths if appropriate • Pupils have been instructed to bring warm and waterproof clothing. 	<p>PP and KF to liaise.</p>
<p>5. Pupils getting injured on course.</p>	<p>Leg injury, Respiratory distress, Fainting, Exhaustion, hypothermia.</p>	<ul style="list-style-type: none"> • All courses have been discussed by NSAA County Executive and are in line with ESAA guidelines. • PP and KF will all be in mobile contact. • Marshalls will have mobile phones with appropriate numbers or Radios • KF will check course for any problems. • Schools will be advised to speak to pupils about appropriate footwear. • Starter to inform Pupils that they will have to cross a tarmac footpath, • Individual schools to ensure that pupils have inhalers with them if needed. 	<ul style="list-style-type: none"> • First Aid will be available at finish area for any problems. • Send info to schools in appropriate time. • Marshalls to be briefed by KF • Accident Report Form to be available and completed by PP • Space Blankets for covering injured runners coming off course
<p>6. Pupils inappropriately dressed for conditions</p>	<p>Risk of people becoming very cold/hypothermic. Significant wind chill</p>	<ul style="list-style-type: none"> • Comprehensive information on website prior to the event. • NSAA staff will check pupils. • Starter will brief runners about 	<ul style="list-style-type: none"> • Schools will receive info in plenty of time. • Space Blankets for covering injured runners coming off

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		conditions and course	course
7. Poor weather conditions or conditions underfoot.	Course being unsuitable to hold event.	<ul style="list-style-type: none"> • PP and KF to make decision on whether XC will take place • Event will be cancelled early so schools do not have to travel. 	<ul style="list-style-type: none"> • KF to check course and make decision • PP will have mobile numbers for teachers who provided them
8. Checking that all athletes are accounted for in each race	Pupils not making the finish due to injury and /or fatigue	<ul style="list-style-type: none"> • Runners are checked back by own team manager • Team manager to let KF of any missing pupil • Marshalls to keep eyes open for any struggling athletes 	<ul style="list-style-type: none"> • Key marshalls will have radios. In addition PP and KF will have mobiles.
9. First Aid	Injury or death due to delay in first aid	<ul style="list-style-type: none"> • Schools are responsible for their own First Aid, with PP back-up. • Marshalls to have First Aid out on course • Marshalls will have relevant phone numbers • Marshalls will have Space Blankets for children withdrawing from the race. 	<ul style="list-style-type: none"> • PP to check that mobile FA kits are available • KF to produce telephone cards for Marshall's • Ambulance to be phoned if necessary by Event Co-ordinator • County Team Managers to take pupils to hospital if needed • Nearest Hospital – South Tyneside General – 5 minutes away 0191 259 6660 • 4x4 available if called on by PP
10. Marshalls	Injury or death due to poor marshalling. Cold injury	<ul style="list-style-type: none"> • Marshalls will be briefed about their roles • Marshalls will have mobile phones or Radio in case of emergency • Marshalls will be told to bring warm waterproof clothing 	<ul style="list-style-type: none"> • KF to brief Marshalls • KF to provide card with phone numbers of relevant staff.